

Summary

The meeting had multiple objectives, including discussing the check-in process, changing the Halloween party, and finalizing contract details. Key decisions were made regarding the need for insurance coverage and determining appropriate charges. Action items included sending an email to address everyone, reviewing the contract, and contacting the insurance company for an updated quote. Another objective was to discuss rental contracts, pricing, and appointing a party coordinator. Leslie was appointed as the party coordinator, and a new process for event requests was implemented. Action items included reviewing and updating rental contracts, setting up a separate email account for event requests, and securing a laptop or computer for managing the calendar. Unauthorized access to the calendar and stricter rules at the door were also discussed. The decision was made to implement a key card system for members and explore options for installing cameras and improving security. The meeting also addressed restrictions on the Legion's website, the need for a key code on the front door, and the enforcement of membership rules. The decision was made to revamp the post rules and implement a sign-in system. Action items included assigning an officer of the day, updating the website and newsletter, and repairing doors. The meeting also discussed the reservation person for events, post bylaws and house rules, and membership issues. The decision was made to have membership dues mailed to the post instead of being accepted by the bartender. Action items included finalizing the draft for Canadians, educating members on online membership renewal, and increasing the tipping policy for bartenders. Lastly, the meeting addressed the issue of paying bartenders and the post's probation status. It was decided to continue paying bartenders with tips and make a budget decision regarding the \$30,000 in the membership account, while also making efforts to improve the community to address the post's probation status.

Outline

1. Check-in process and Halloween party • 00:00:01

- Discuss the check-in process at the front door
- Consider changes to the Halloween party

2. Contract details and insurance coverage • 00:01:18

- Ensure the contract includes insurance policy details
- Determine the appropriate charges and additional insurance requirements

3. Email communication and contract negotiation • 00:02:35

- Send an email to address everyone and share contract details
- Consider negotiating the contract with Juan without going out to bid

4. Existing subcontracted parties and service tax • 00:03:53

- Discuss existing subcontracted parties and their obligations
- Ensure vendors have a service tax number and their own banking account

5. Finalizing the contract and involving legal assistance • 00:05:10

- Review the draft contract and involve an attorney for finalization
- Consider the need for a Spanish-speaking representative for effective communication with Juan

6. Board meeting and contract distribution • 00:06:28

- Discuss the distribution of the contract to board members
- Consider involving Legion National's lawyer for legal issues

7. Building maintenance and volunteers • 00:07:45

- Discuss the installation of reinforced fiberglass plastic on walls and ceiling
- Seek volunteers for assistance with the project

8. Plumbing work and scheduling • 00:09:02

- Plan the plumbing work for the water cooler installation
- Determine the schedule and availability of volunteers

9. Insurance update and decision-making • 00:10:20

- Follow up with the insurance company for an updated quote
- Consider switching to another insurance company if necessary

10. Building insurance coverage and replacement cost • 00:11:37

- Discuss the decision to increase building insurance coverage to \$2 million
- Consider the adequacy of the coverage for potential building replacement

11. Rental contracts and legal assistance • 00:12:54

- Update rental contracts with additional clauses and waivers
- Involve a lawyer for legal guidance on rental contracts

12. Rental contracts and pricing • 00:14:12

- Review existing rental contracts and decide on pricing adjustments
- Consider simplifying the fee structure and removing unnecessary charges

13. Appointment of party coordinator • 00:15:45

- Identify the need for a party coordinator to manage event scheduling
- Ensure that all events are communicated to the bar manager and commander
- Consider Leslie as a potential candidate for the role

14. Additional charges and rules • 00:18:04

- Discuss the possibility of adding setup charges for certain events
- Consider implementing an extra fee for excessive cleaning after events
- Include rules for veteran memorials with no charge in the contract

15. Issues with event scheduling • 00:20:23

- Address the problem of unauthorized events being scheduled without notification
- Propose a written request procedure for event bookings
- Ensure that the House committee reviews and approves all event requests

16. Appointment of private coordinator • 00:22:42

- Appoint Leslie as the private coordinator to manage event requests and communication
- Set up a separate email account for event requests
- Grant access to the email account only to the private coordinator

17. Implementation of a new event request process • 00:25:01

- Make a motion to appoint Leslie as the private coordinator
- Agree on Leslie's appointment as the private coordinator

18. Unauthorized access to the calendar • 00:26:33

- Bartenders need to inform members that nobody has access to the calendar.
- Consider presenting the form at the auxiliary meeting or giving it to the president temporarily.
- Discuss the status of writers who are not yet accepted as members.

19. Stricter rules at the door • 00:28:50

- Implement new rules requiring everyone to show their card and sign in nonmember guests.
- Consider using a key card system similar to the one used at the FW in Rancho.
- Explore the possibility of having bartenders ask for ID even if a member has a key card to prevent fraud.

20. Assistance for Betty on Friday nights • 00:31:07

- Ask the auxiliary for assistance in providing an assistant for Betty on Friday nights.
- Ensure that Betty is not offended by the suggestion, but rather sees it as an opportunity to have help.
- Consider having a monitor at the front door to address the issue of the door being left open during nice weather.

21. Improving security with cameras • 00:33:23

- Consider installing a better quality camera and cleaning the lens of the existing camera.
- Explore the possibility of having a buzzer and a camera at the door for those without a key card.
- Assign responsibility to Mr. David Brother for the camera system.

22. Exploring options for the key card system • 00:35:40

- Research different systems and evaluate their cost and functionality.
- Consider printing or stamping members' names on the key cards.
- Consult with Jake, who has knowledge about electronic systems.

23. Utilizing websites and social media • 00:37:57

- Utilize websites and Facebook to communicate important information to members.
- Consider reaching out to local companies that specialize in installing security systems.

24. Website Restrictions • 00:39:28

- The Legion should have a public website that addresses its activities and a members-only area accessible by members only.
- The ABC's restrictions on who can enter the Legion are strict, and violating them could lead to losing the license.
- The Legion should be very restrictive on its public website to comply with the ABC's regulations.

25. Key Code and Sign-In System • 00:43:08

- To address the probation with the ABC, a key code should be implemented on the front door and shared with members via text.
- A sign should be displayed stating that only members are allowed to enter.
- The Legion needs to have someone sitting outside the front door on Fridays to check membership cards and prevent non-members from entering.
- An officer of the day system similar to the VFW should be established for Fridays and Sundays.

26. Enforcement of Membership Rules • 00:48:01

- The post rules need to be revamped and clarified regarding guests and membership.
- Members should not sign in guests who do not meet the Legion's definition of guests.
- Members should not engage in conversations with non-members who enter the Legion.
- Clear signage should be placed to inform non-members of the rules.

27. Repairing Doors and Changing Keys • 00:52:54

- Repairs are needed for the solar doors and the office door.
- Keys for all doors should be changed to limit access to certain individuals.

28. Access to Side Door • 00:55:21

- The side door will be open to the bartenders and myself.
- The rest of the building will be keyed separately.

29. Keys for Offices • 00:58:22

- The main office where the safe is will have four keys for access.
- The outer office will have a new key for board members to use the computer.

30. Financial Success of Recent Event • 01:01:22

- The recent event made \$1,200 overall.
- The cash left over was \$300, which is typical for us.
- Lee Wilson knows more about it, but it won't be discussed much.

31. Upcoming Events • 01:05:54

- Dyson feature eight is having an event on Thursday.
- The city of Palm Springs has included our area in the old Las Palmas Neighborhood Association.
- There will be a Veterans Day parade and Thanksgiving event.
- The Christmas party is on December 2.

32. Reservation person for events • 01:11:55

- The appointment of a reservation person for events was discussed.
- The current process of handling reservations needs improvement.

33. Post bylaws and house rules • 01:13:40

- Work is being done on the post bylaws and house rules.
- There are some issues with the existing bylaws that need to be addressed.
- The House committee will be involved in the process.

34. Membership issues • 01:16:16

- Concerns were raised about the process of handling membership dues.
- It was suggested that membership dues should be mailed to the post instead of being accepted by the bartender.
- The responsibility of managing membership was discussed.
- Members were encouraged to renew their membership online.
- The membership fee will increase next year.
- Different options for paying membership dues were discussed.
- The importance of keeping track of membership payments and providing receipts was emphasized.

35. Tipping policy for bartenders • 01:22:20

- The issue of volunteer bartenders and their impact on the post's finances was discussed.
- The need to maintain good bartenders and increase tipping policy was highlighted.
- Members were encouraged to tip generously to support the bartenders.
- The possibility of implementing a conveyance fee and adjusting drink prices was mentioned.
- The importance of educating members about tipping etiquette was emphasized.

36. Paying Bartenders • 01:26:40

- The IRS representative mentioned that bartenders' tips should be the only focus.
- Consider automatically adding 15% to the bill and paying bartenders based on tips.
- Drummen thinks he runs the post, but he doesn't.
- Some bartenders were making more money than the post.
- Consider removing the tip suggestions on credit card receipts.

37. Post's Probation Status • 01:31:25

- The post is on probation for one year.
- No specific requirements were mentioned to get off probation.
- The membership account has \$30,000.
- Consider using the \$30,000 to improve the community.
- Propose moving \$10,000 from the membership account to the building account.